

American Red Cross Club at UCI: Community Guidelines
Readopted: 09/02/2026

I. Policy Statement

The American Red Cross Club at UCI does not tolerate or condone any form of harmful behavior on the part of their Club Members (both Board and General), whether physical, mental, or emotional. All members of the club are expected to reflect and practice these rules at all times. Each Club Member must abide by all applicable federal, state, and local laws, regulations, and policies. To support these fundamental tenets of the club and to create a safe space for all folx, the American Red Cross Club at UCI hereby enacts these Community Guidelines.

II. Definitions

1. **“Disclosure”** means a disclosure or allegation of an instance of harmful behavior involving a Club Member.
2. **“Complainant”** refers to an individual who may have experienced harmful behavior.
3. **“Respondent”** means a Club Member who is alleged to have engaged in harmful behavior.
4. **“Harmful Behavior”** means abusive conduct on the part of its Club Members, whether physical, mental, sexual, or emotional. This includes behavior that would violate applicable state or federal law or University Policy.
5. **“Board Member”** means elected officers of the American Red Cross Club at UCI. Refer to Article V. in the [American Red Cross Constitution](#).
6. **“Executive Board Member”** means Co-Presidents, Secretary, and Treasurer. Refer to Article V. in the [American Red Cross Constitution](#)
7. **“General Member”** means UCI students who participate in club activities. Refer to Article IV. Section 7 in the [American Red Cross Constitution](#).

III. Education, Prevention, and Allied Support

1. Each academic year, the elected **Board Members** must participate in the Campus Security Authorities (CSA) Training offered by the Clery Compliance Office. Additionally, the elected board members should participate in the yearly Sexual Violence Sexual Harassment Training.
2. On our social media (e.g. Website, Discord server, Instagram), the club will publicize a list of links to on-campus and off-campus resources that can offer assistance in instances of Harmful Behavior.
 - a. On-campus resources
 - i. UCI CARE (Campus Assault Resources and Education) Office
 1. [CARE Resource Card](#)

- ii. Ombuds Office
- iii. OEOD (Office of Equal Opportunity and Diversity)
 - 1. Click the “Report an Incident” Function on the [OEOD website](#).
- iv. UCI Counseling Center
- v. UCI Policy and Guidelines on Sexual Violence and Sexual Harassment
- vi. [UCI Police Department](#)
 - 1. [Clery Act](#)
 - a. Make a report under the Clery Act
 - i. Campus Security Authority Section -> Report a Clery Act Crime
 - 2. [Campus Security Authority Resources](#)
- vii. [UCI Office of Academic Integrity and Student Conduct](#)
- viii. [UCI Compliance Office](#)
- b. *Off-campus resources*
 - i. [Sexual Assault Response Team \(SART\) Handout](#)
 - ii. [Orange County Sheriff's Office](#)
 - iii. [Waymakers](#)
 - iv. [Human Options](#)

IV. Response to Disclosure

1. **Board Members** are viewed as Campus Security Authorities (CSA), and thus are mandated by the [Clery Act](#) to report all non-identifiable information about the situation. Concerns involving sexual violence, sexual harassment, or discrimination based upon a protected bases should be reported to OEOD.
2. Prior to a suspected **Disclosure**, the **Board Member**, as CSA, must inform the **Complainant**, that they are obligated to report Clery Crime or alleged violation of SVSH policy as outlined in these Community Guidelines.
 - a. The **Complainant** must be made aware that they can choose whether or not to give a **Disclosure** to any **Board Member**.
 - b. The Complainant must be made aware that providing a **Disclosure** to any **Board Member** will result in a report to the Title IX Office.
3. Any **Board Member** receiving a **Disclosure** should act in conformity with University policy. Among other things, the **Board Member** may:
 - a. Listen to the **Complainant** without judgment;
 - b. Offer the **Complainant** a referral to the CARE Office and/or other on campus or off campus resources; and
 - i. **Board Members** will contact OEOD and/or CARE when requested to support **Complainant** in remaining an active club membership through accommodations for safety and to effectuate reasonable accommodations.

- ii. For these items in Section 3 to be implemented, the **Complainant** must explicitly ask for the club's assistance in the matter.
- 4. When notified of a **Disclosure**, the club's **Board Member** will act in accordance to University Guideline and allow the respective offices to handle the case.
- 5. The club's **Board Member** must promptly:
 - a. Communicate the club's openness in trying to meet the **Complainant's** requests for safety or accountability and, in accordance with the OEOD and the UCI CARE Office;
 - i. If a request is made by the **Complainant** to remove a member from their position or from the club, explain the steps that must be taken to achieve this, and the people that must be notified. Specifically, members may only be removed or restricted from participation if they are found to have violated law or policy, or in compliance with a University directive or guidance.
 - 1. Refer to Article V. Section 6 in the [American Red Cross Constitution](#).
 - 2. In order to make decisions such as these, all **Board Members** would be required to meet and have a majority vote in order to approve an action in conjunction with a University directive or guidance.
 - b. The **Board Member** should consult with the OEOD prior to initiating any meeting with the Respondent to prevent possible interference with an investigation from OEOD, Student Conduct, or a criminal justice process.
 - i. If a meeting is deemed appropriate to occur with Respondent after consultation with the OEOD, **Board Members** may provide the **Respondent** with a referral to UCI Counseling Services, who can offer a staff referral to the Office of Campus Social Workers;
 - 1. Set the expectation that, whether or not the **Disclosure** results in a University finding or guilty plea as part of the criminal justice process, the **Respondent** will reflect on and improve on their behavior, grow in the values of the club, and avoid a similar situation in the future;
 - 2. Communicate that the **Board Members** will not tolerate any retaliation against any **Complainant** and that the **Respondent's** conduct in response to the **Disclosure** will be considered when deciding if or how the **Respondent** should be disciplined by the **Board Members** in conjunction with consultation with OEOD.
 - 3. Advise Respondent to abide by any University directive given such as a No Contact Order or any other interim measure.

- a. No contact may include one or both of the parties involved being excluded from attending the same events as **Complainant**, must stay across the room if they are both attending a meeting, no talking, and however else the **Complainant** and **Executive Board** deems fit in consultation with OEOD.
 - b. No contact may also include not allowing one or both of the parties involved to attend meetings, service events, socials, and other club-hosted activities.
- c. Upon being notified of a **Disclosure**, the **Board Members** must:
 - i. Implement any interim measure or University directive related to safety or accountability;
 - ii. Not conduct any investigation of the **Disclosure**;
 - iii. Not seek to require that the **Complainant** report the incident to law enforcement or any other authority;
 - iv. Not initiate any procedure to hold the **Respondent** accountable without consultation with the OEOD and the consent of the **Complainant**;
 - v. Not make any public statement that identifies the **Complainant or Respondent**.
- 6. Upon reporting a **Disclosure** to Title IX and Clery Office, the **Board Members**' role is complete. All further actions will be administered by the respective office.

V. **Actions to Implement and Support this Policy**

- 1. Following adoption of these Community Guidelines, the Presidents will work to educate members on the policy and process outlined in this document.
- 2. The authority to interpret the Community Guidelines rests exclusively with the **Executive Board**.
- 3. The Community Guidelines may be amended if necessary by a majority vote of the **Executive Board**, followed by a board-wide vote.
 - a. If there is a tie amongst the **Executive Board**, the amendment will still pass to a board-wide vote.